



**COURTYARD**<sup>®</sup>  
BY MARRIOTT  
Berlin City Center

# MEETINGS & EVENTS

**COURTYARD BY MARRIOTT  
BERLIN CITY CENTER**

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## WELCOME TO BERLIN

Start planning your next meeting or event at Courtyard by Marriott Berlin City Center. Located in the dynamic district of Berlin Mitte, between Potsdamer Platz and Alexanderplatz, our hotel offers renovated guest rooms, flexible meeting spaces with modern technology, and experienced event professionals ensuring seamless execution.

Only a short walk away you find some of Berlin's main attractions such as the famous Friedrichstrasse with the legendary Checkpoint Charlie, the Gendarmenmarkt, one of the city's most beautiful squares, and the Nikolaiviertel with its small restaurants and cafés.

Discover Berlin's fascinating and exciting atmosphere and take advantage of our contemporary venue spaces with modern technology and expert planning.

### HOTEL INFORMATION

Hotel opening:	June 2005
Number of floors:	6
Number of rooms:	267 (renovated in 2022)
Conference rooms:	11
Non-smoking hotel	
Check-in:	3:00 PM
Check-out:	12:00 PM

### ROOM CATEGORIES

Deluxe Room (26 sqm):	King	182
	Twin	49
Superior Room (32 sqm):	King	16
	Twin	5
Studio (44 sqm):		6
One-Bedroom Apartment (53 sqm):		4
Wheelchair accessible (26 sqm):	Queen	5



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## INSPIRING EVENTS & CONFERENCES

Featuring eleven versatile meeting rooms and two spacious foyers, ideally suited for exhibitions and receptions, the Courtyard by Marriott Berlin City Center provides the ideal space for events of any kind.

With floor-to-ceiling windows all meeting rooms are equipped with free Wi-Fi, air-conditioning and integrated sound systems. Our function rooms allow you to work in a pleasant atmosphere and our friendly and courteous service team is happy to assist you with any requests you might have.

Our largest conference room 'Berlin' with 267 sqm exclusive private meeting space accommodates up to 230 guests in theater style. Whether you are planning a conference, workshop or roadshow the meeting room 'Berlin' together with its spacious foyer and atrium offers 630 sqm exclusive event space in which you can create memorable events for your guests.

Connect with clients and colleagues both in person and virtually using our in house Hybrid Meeting System, featuring a wide angle 4K Ultra HD camera, two table microphones, two speakers and plug and play compatibility with all major webinar platforms.

### OVERVIEW

Number of meeting rooms: 11

Foyer Berlin and the first floor foyer:	630 sqm
Total meeting space without foyer:	793 sqm
Total meeting space with foyers:	1350 sqm

**DISCOVER OUR HOTEL**








**360 DEGREE TOUR**



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## CAPACITY CHART

Room	Size in m <sup>2</sup>	Measures L x W x H	 Classroom	 Theatre	 Banquet	 Boardroom	 U-Shape	 Crescent Rounds	 Circled
München 1	45	6x6x3	15	22	16	14	---	12	12
München 2	52	7x6x3	25	34	24	16	18	18	20
München 3	52	7x6x3	25	34	24	16	18	18	20
München 4	98	12x8x3	44	70	48	26	36	30	36
München 1-2	97	13x6x3	40	62	48	26	30	30	30
München 1-3	149	20x6x3	65	95	64	50	54	54	56
München 1-4	247	32x6x3	110	160	128	72	82	90	80
München 2-3	104	14x6x3	52	68	64	32	36	36	36
München 2-4	202	26x6x3	100	150	112	64	72	78	70
München 3-4	150	19x6x3	68	100	80	44	48	54	50
Hamburg 1	31	4x7x3	---	16	8	12	---	---	12
Hamburg 2	52	7x7x3	25	32	24	16	18	18	20
Hamburg 3	52	7x7x3	28	36	24	16	18	18	17
Hamburg 1-2	83	11x7x3	43	50	40	26	30	30	30
Hamburg 1-3	135	18x7x3	70	95	72	50	54	54	54
Hamburg 2-3	104	14x7x3	52	72	64	32	36	36	40
Bremen	50	8x6x3	21	32	24	16	18	18	20
Hannover	44	8x5x3	21	30	24	16	18	18	20
Köln	50	7x6x3	---	---	---	12	---	---	---
Berlin	267	22x12x3.7	140	250	120	---	45	90	60



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## FLOOR PLAN OF FUNCTION SPACE





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## EVERYTHING YOU NEED IN ONE PACKAGE

### MEETING PACKAGE\*

- Conference room (according to the number of participants)
- Technical equipment (projector, screen, flipchart)
- Free Wi-Fi in conference area
- Tea, coffee, natural flavored water and candy bar in foyer (available one hour prior to the meeting up until the end of the meeting)
- Two coffee breaks including tea, coffee, a rich selection of snacks, fruits and pastries
- Lunch buffet or 3 course menu at chef's choice
- Unlimited water and apple juice in conference rooms and with lunch

### PRICES

Full day: € 99.00 per person

Half day: € 90.00 per person

Feel free to ask about special conditions for weekends and the low season.

\*Bookable from 10 people. For groups of less than 10 people, food and beverages will be charged according to consumption.



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## CREATING SUCCESSFUL EVENTS

Make the most of your meeting or event with Marriott Bonvoy™ Events.

## MARRIOTT BONVOY™ EVENTS

Earn Marriott Bonvoy™ points for eligible meetings and events you plan at any of Marriott's participating brands' hotels and resorts.\* Then redeem the points you have earned for Free Night Awards at 9,000+ Marriott Bonvoy hotels around the world, with more than 40 airline partners, once-in-a-lifetime experiences with Marriott Bonvoy™ Moments and more.

Learn more about Marriott Bonvoy™ Events and enroll at [marriottbonvoy.com/events](https://marriottbonvoy.com/events)



\*These brands do not participate in Marriott Bonvoy™ Events: Marriott Executive Apartments®, Residence Inn®, TownePlace Suites®, Design Hotels™, Bulgari Hotels & Resorts, The Ritz-Carlton Reserve® and Vistana properties.

[courtyardberlincitycenter.com](https://courtyardberlincitycenter.com)



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## ROOMS DESIGNED WITH YOU IN MIND

### ROOM FACILITIES

King bed:	1.80 m x 2 m
Twin bed:	1.20 m x 2 m
Queen bed (Wheelchair-accessible):	1.60 m x 2 m

All guest rooms are renovated, provide plenty of daylight and offer free Wi-Fi, a flat-screen TV with in-room entertainment, air conditioning, and power outlets with USB-A and USB-C ports. In addition to soundproof windows, all rooms are equipped with a laptop-size safe, a small refrigerator, and a desk with hybrid seating.

### CHILDREN

Starting from the Superior category, all our rooms feature a sofa bed which can be used for children up to 12 years of age free of charge. Baby beds are also free of charge and available upon request.

### INTERNET

Wireless internet is available throughout the hotel and is complimentary.

### PARKING

Total parking spaces:	100
Cost per hour:	€ 3.50
Cost per day:	€ 26.00
Height of garage:	2.10 m

### SERVICE

- Business Center in lobby
- 24 hour shop "The Market"
- Pressreader - digital newspaper & magazines
- Laundry service



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## SUSTAINABILITY & RESPONSIBLE OPERATIONS

As part of Marriott International's Serve 360 program, the Courtyard by Marriott Berlin City Center is committed to responsible operations and positive impact. The framework focuses on strengthening communities, reducing environmental impact, empowering people and advancing human rights

### Efficient Operations

We reduce our environmental impact through energy-efficient LED lighting, motion-controlled systems and water-saving technologies, helping conserve resources and operate sustainably every day.

### Sustainable Room Design

Our guest rooms feature durable flooring made with recycled materials, produced using renewable energy and maintained with eco-friendly, water-only cleaning methods.

### Responsible Dining

In our Kitchen & Bar at Courtyard Berlin, we prioritize regional products, reduce food waste through smaller buffet refills, and use biodegradable to go packaging. Environmentally conscious suppliers support our sustainable food operations.

### Sustainable Meetings

With Marriott's Connect Responsibly, we help planners host environmentally mindful events—reducing single-use materials and promoting resource-efficient setups and catering.

### Community Support

Our team contributes to local initiatives, such as redistributing surplus produce from events like Fruit Logistica in partnership with Berliner Tafel e.V., reducing waste while supporting the community.

More information  
[serve360.marriott.com](https://serve360.marriott.com)



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## A PLACE TO MEET, REFRESH & RECONNECT

### Lobby at Courtyard by Marriott Berlin City Center

The lobby was comprehensively renovated in 2023 and offers a spacious, open layout with high quality materials and comfortable seating areas.

It provides free Wi-Fi, flexible work zones and informal meeting areas, and is designed to be used throughout the day.

The lobby serves as a central meeting point for guests, as a waiting area before events, and as a place for informal meetings and exchanges between program points.

Learn more about our Hotel  
[CourtyardBerlin](https://www.courtyardberlin.com)





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## CULINARY DELIGHTS AT COURTYARD BERLIN

### #HASHTAG COFFEESHOP

Our coffeeshop '#HASHTAG' is the spot for hot coffee, cool drinks and delicious lunch bowls in Berlin's city center.

Celebrate your team outing, invite colleagues to network or plan a social event. With a distinctive urban atmosphere, a mix of self-made and second-hand furniture, #Hashtag is the ideal location for your next event providing space for up to 50 people.

Learn more about #Hashtag  
[hashtagberlin](https://www.courtyardberlincitycenter.com/hashtagberlin)



### THE MARKET

Our 24 hour shop 'The Market' offers cold drinks, small snacks, souvenirs and selected articles for daily needs at moderate prices.

View our items  
[themarketmenu](https://www.courtyardberlincitycenter.com/themarketmenu)





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## CULINARY DELIGHTS AT COURTYARD BERLIN

### KITCHEN & BAR AT COURTYARD BERLIN

Kitchen & Bar at Courtyard Berlin seats up to 176 people and offers international cuisine as well as regional specialties for dinner.

Enjoy international and regional dishes for dinner in a casual atmosphere in our modern hotel restaurant.

Catch up with friends at our bar or on the summer terrace as you treat yourself to a refreshing drink or cocktail, the perfect place to unwind after a busy day.

Learn more about Kitchen & Bar at Courtyard Berlin  
[KitchenandBarBerlin](#)



For groups of 10 guests or more, Kitchen & Bar at Courtyard Berlin offers specially designed group menu packages. For inquiries and tailored proposals, please contact our Sales Team at [sales.courtyard.berlin@courtyard.com](mailto:sales.courtyard.berlin@courtyard.com).



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## SIGHTS IN THE NEIGHBOURHOOD

**Alexanderplatz** is the most famous square in Berlin. Here you will find the renowned clock, which displays the current time in different countries around the world, and the 'Fountain of Peoples' Friendship', which was built in 1969. You can reach Alexanderplatz either on foot or by taking the underground (U2) starting at the station 'Spittelmarkt', located in close proximity to our hotel.

**Checkpoint Charlie** on the legendary Friedrichstrasse is only a ten-minute walk from our hotel. Opposite the famous former border crossing is the 'Wall Museum' which is open from 9:00 am till 7:00 pm on a daily basis.

**Friedrichstrasse** is one of Berlin's popular shopping areas with the famous Gallery Lafayette and is only a five-minute walk away from our hotel.

**Gendarmenmarkt** is one of Europe's most beautiful squares. Here you can find the German Dome, the French Dome and the Concert hall, an architecturally harmonic and stunning ensemble. The Gendarmenmarkt is also located close by, only a ten-minutes walk from our hotel.

**Potsdamer Platz** is the center of the contemporary Berlin with a wide range of restaurants, shops, theatres and cinemas. The famous square does not only attract tourists but also many locals. Potsdamer Platz is easily accessible with the underground (U2) within a few minutes.

**Nikolaiviertel** is one of Berlin's most famous attractions. The district locates a variety of café and restaurants which are located in medieval, cobble-stone alleys. Also it situates the Nikolai church, Ephraim Palace and the museum 'Knoblauchhaus' that rank among the city's most well-known sights. The Nikolaiviertel is within walking distance from our hotel.